

**CLIENT INTAKE FORM  
(REQUIRED BEFORE CONSULTATION)**

1. Name: \_\_\_\_\_

2. Address: \_\_\_\_\_

3. Telephone/ Mobile: \_\_\_\_\_

4. Email: \_\_\_\_\_

5. Reason for consultation: \_\_\_\_\_

6. Answer which of the following best describes your matter:

A. Civil Matter? \_\_\_\_ (yes) or \_\_\_\_ (no)

1. Motor Vehicle Accident: \_\_\_\_\_
2. Contract matter: \_\_\_\_\_
3. Negligent Construction: \_\_\_\_\_
4. Is insurance involved: \_\_\_\_ (yes) or \_\_\_\_ (no)

B. Criminal matter? \_\_\_\_ (yes) or \_\_\_\_ (no)

1. Felony? \_\_\_\_\_
2. Misdemeanor? \_\_\_\_\_

C. Probate Matter? \_\_\_\_ (yes) or \_\_\_\_ (no)

1. Last Will and Testament: \_\_\_\_ (yes) or \_\_\_\_ (no)
2. Real estate matter: \_\_\_\_ (yes) or \_\_\_\_ (no)
3. Guardianship and/ or Conservatorship: \_\_\_\_ (yes) or \_\_\_\_ (no)
4. Civil Commitment: \_\_\_\_ (yes) or \_\_\_\_ (no)

D. Domestic Matter? \_\_\_\_ (yes) or (no) \_\_\_\_

1. Original Divorce: \_\_\_\_ (yes) or \_\_\_\_ (no)
2. Post-Divorce Modification: \_\_\_\_ (yes) or \_\_\_\_ (no)
3. Contempt of Court: \_\_\_\_\_

E. Corporate Matter: \_\_\_\_ (yes) or \_\_\_\_ (no)

F. Other: Appeal/Juvenile/Workers Compensation/Estate Planning: \_\_\_\_\_

7. Any other important information: \_\_\_\_\_

8. How were you referred to our office? Friend/Church/Website/Employer/Other?: \_\_\_\_\_